

Graduate Thesis, Dissertation or Project Report

The graduate thesis, dissertation or project report must be signed by the thesis and dissertation committee members, school/college graduate program coordinator, department head, and dean; it must be prepared in a style and format that is prescribed by the specific degree program. Not later than two weeks prior to the last day of classes for the term or semester the student must submit a final draft of the thesis, dissertation or project report to the Graduate School for approval. If the manuscript meets the style and format criteria established by the faculty of a specific degree program, the student will be permitted to submit the document to the student's graduate advisory committee for approval and signature.

The bound copies of the signed thesis, dissertation or project report must be submitted to the Graduate School with the approval signatures of the thesis and dissertation committee members, school/college graduate coordinator, department head, and dean on or before the last day of classes for the Dean's approval and signature (the specific number of copies will be designated by the College or School). The Graduate School will be responsible for distributing the copies to the appropriate offices.

Oral Examination

An oral examination is required of thesis and dissertation students. The oral examination is designed to test verbal and explanatory abilities of students as they explain and defend their research. The examining body is the student's Graduate Thesis/Dissertation Committee and may include other interested departmental faculty. The Graduate School may assign a member of the Graduate Council to attend or monitor an oral examination. The examination can be repeated only once.

Probation and Dismissal

All graduate students are required to maintain a 3.0 cumulative grade-point average. If a student's cumulative GPA falls below 3.0 during any semester of enrollment, the student will be placed on academic probation. In the next semester of enrollment, the student must raise his/her GPA to 3.0 or above or be dismissed from the Graduate School.

Readmission after Academic Dismissal. A graduate student may file a written appeal to the Dean of the College or School in which he/she was previously enrolled. An Appeals Committee in the College or School shall review the appeal and transmit a recommendation to the Dean of the College or School, who will make a recommendation to the Dean of the Graduate School. If a graduate student is re-admitted after dismissal, he/she must maintain a 3.0 GPA in each semester of enrollment or be dismissed again. Individual graduate programs may also impose additional cumulative GPA restrictions for their students.