

# Prairie View A&M University

Prairie View, Texas 77446

## UNIVERSITY ACADEMIC COUNCIL MEETING

February 15, 2007

Memorial Student Center, Conference Room 203

3:00 p.m.

### Those Present

Dr. John Attia\*  
Dr. Clarissa G. Booker  
Mr. Don Byars  
Ms. Deborah Dungey  
Dr. Judith Hansen  
Dr. Kendall Harris  
Dr. M. Moosa Khan\*  
Dr. Anil Kumar  
Dr. Michael L. McFrazier  
Dr. Rahim Quazi  
Dr. Munir Quddus  
Dr. Stephen Shaw  
Dr. Abida Solomon  
Dr. Sudhir Tandon\*  
Dr. Onimi Wilcox  
Mr. Peter Wood

### Those Absent

Ms. La'Shawn Chambers  
Ms. Lettie Raab, Excused  
Dr. Edward Schauer, Excused  
Dr. Cheryle Snead-Greene, Excused

\*Denotes guest

The University Academic Council (UAC) meeting was convened at approximately 3:05 p.m. on Thursday, February 15, 2007, with Dr. Michael L. McFrazier, Associate Provost for Academic and Student Affairs, presiding. The meeting location was the Memorial Student Center Conference Room, 203. Dr. McFrazier welcomed everyone present and asked the guest present to introduce themselves.

## AGENDA ITEMS DISCUSSED

### I. Approval of UAC minutes of January 25, 2007

**Motion:** Mr. Wood and Dr. Booker seconded the motion that the UAC minutes of January 25, 2007 be approved as read with two name corrections. **The motion carried unanimously.**

### II. Course Inventory Updates/Proposals

- **Mr. Peter Wood, Chair, UAC Task Force I  
Submissions from College of Arts and Sciences  
Department of Physics**

Mr. Wood indicated that the committee reviewed the Department of Physics submissions and concluded that they were in compliance with what was requested of the UAC Review Task Force. Mr. Wood asked Dr. Kumar to share comments on non-substantive Course Inventory Updates submitted by the Department of Physics. Dr. Kumar was requesting the following approvals: (1) Approval to reduce the number of Semester Credit Hours in the Bachelor of Science in Physics degree from 125 SCH to 120 SCH; (2) Approval to introduce four new courses in the Department of Physics: PHYS 4163 (Special Topics in Physics); PHSC 4163 (Special Topics in Physical Science); PHSC 3083 (Science of Everyday Life) and PHSC 3183 (Modern Physics for Science Teachers); and (3) Approval to introduce a Bachelor of Science degree in Physics with a concentration in Physical Science.

**Concerns:**

- ✓ Degree in Physics or Physical Science (Calculus Deletion)
- ✓ Syllabus & Course Descriptions
- ✓ Audience with faculty in College of Education
- ✓ Teacher Education Requirement

**Motion I:** Mr. Wood moved and Dr. Hansen seconded the motion to approve the reduction in the number of semester credit hours in the B.S. in Physics degree from 125 SCH to 120 SCH. **The motion carried unanimously.**

**Motion II:** Mr. Wood and Dr. Hansen seconded the motion to approve the introduction of four new courses into the Department of Physics. **The motion carried unanimously with corrections.**

**Motion III:** Mr. Wood moved and Dr. Quddus seconded the motion to table the request to approve the introduction of a Bachelor of Science degree in Physics with a concentration in Physical Science for further discussion. **The motion carried unanimously.**

▪ **Mr. Don Byars, Chair, UAC Task Force II  
Submissions from College of Business**

Mr. Byars indicated that the committee reviewed the College of Business submissions and concluded that they were in compliance with what was requested of the UAC Review Task Force. Mr. Byars asked Dr. Tandon to share comments on non-substantive requests. The College of Business was requesting approval to include MISY 2013 (Fundamentals of MIS) to the core and approval to introduce a new program titled “The Certification in Entrepreneurship”.

**Concerns:**

Entrepreneurship (certification concerns for non-business majors)  
Certification on Advanced Hour Requirement (recognized certificate or PV (state recognized) certified)

After satisfying the concerns of the council, both requests were approved.

**Motion I:** Mr. Byars moved and Dr. Booker seconded the motion to approve the request to offer the new program (The Certification in Entrepreneurship) in the College of Business. **The motion carried unanimously.**

**Motion II:** Mr. Byars and Dr. Harris seconded the motion to include MISY 2013 (Fundamentals of MIS) to the core curriculum. **The motion carried unanimously.**

▪ **Dr. Clarissa G. Booker, Chair, UAC Task Force IV  
Submissions from College of Engineering**

Dr. Booker indicated that Task Force IV had reviewed the College of Engineering submissions and stated that they were in compliance with what was requested of the UAC Review Task Force. Dr. Harris addressed the council on behalf of Dr. Shield Lin. After satisfying a few concerns of the council, the courses were approved.

**Motion I: Dr. Booker moved** and Dr. Stanley seconded the motion that the College of Engineering courses (ELEG 3063; 4303; 3071; 3073; 4253; 4393 and 4333) be approved as submitted. **The motion carried unanimously.**

**III. Old Business**

None

**IV. New Business**

- Dr. McFrazier requested Dr. Quazi to review new submissions from the College of Engineering (*Department of Technology*).
- Dr. McFrazier disseminated and discussed briefly a new bill that's being discussed by the Legislature of the State of Texas. He asked the council members to review the bill and to forward feedback to him via e-mail.

**VII. Adjournment ~**

There being no further business, the chair adjourned the meeting at 4:55 p.m.

Submitted by:

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Michelle A. Davis  
Executive Secretary/Recording Secretary  
Office for Academic Affairs

- 
- . He asked

at the being adoped by the instituio of higher education. The

None

McFrazier – Bill to drop..

Send e-mails to McFrazier with recommendations on why or why not?

115-Fall

1-Spring

Academic penalty (?)

Recommended 1 per semester (8 for tenure)

- Mr. Wood indicated that the McFrazier indicated that the request from the College of Business was to establish a formal partnership with the Cy-Fair College. He indicated that the request was being presented as an urgent agenda consent item due to the Northwest Houston corridor issues that have evolved. He stated that the UAC has the support of the Provost and Ms. Verna Dewees. Thereafter, Dr. McFrazier asked Dr. Quddus to give the Council an overview of the proposal.
- Dr. Quddus indicated that the College of Business was requesting approval to offer a PVAMU - Cy-Fair College Joint Admissions On-Site Program at the Cy-Fair College (Barker Cypress), effective summer 2007. He indicated that students enrolled in a NHMCCD campus would be able to obtain a Bachelors of Business Administration (BBA) Degree (Finance, Management, MIS) onsite. This option would also be available via distance education and TTVN. He stated that the proposal was approved by the Board of Regents and stated that there was no other four year program existing within the system. He concluded by stating that the program would be a great benefit to the University.

Concerns/Questions:

- Financial Aid
- Faculty Overload
- Adjunct Faculty
- Tenured/Non-Tenured Track Faculty Workload
- Students visiting the campus of PVAMU
- Graduation Requirements
- Level of Courses on Degree Plan (*Budget Impact*)
- Faculty Compensation (mileage; additional teaching assignments)

**Motion:** Mr. Byars moved and Dr. Booker seconded the motion that the proposal to offer a PVAMY-Cy-Fair College Joint program by the College of Business be approved. **The motion carried unanimously.**

### III. Removal of Prerequisite GEOG 1113 for GEOG 3723

Dr. Bakama BakamaNume, Division of Social Work, Behavioral and Political Sciences, requested the Council to approve the removal of prerequisite (GEOG 1113) from course GEOG 3823 (World Regional Geography).

Concerns/Questions:

- Level of Course
- Funding Impact
- Impact of Student Knowledge

**Motion:** Dr. Booker moved and Dr. Hansen seconded the motion that the prerequisite (GEOG 1113) be removed for GEOG 3723. **The motion carried unanimously.**

### IV. Task Force Assignments

Dr. McFrazier made the following Task Force Assignments:

- College of Arts and Sciences (*Department of Physics*) – Task Force I
- College of Business (*Department of Accounting, Finance and Marketing & Department of Management and Marketing*) – Task Force II
- College of Engineering (*Department of Mechanical Engineering*) – Task Force IV
- College of Arts and Sciences (*Department of Languages & Communications*) – Task Force V

### V. Old Business ~

Dr. Harris disseminated a Grade Replacement Policy for the Council to review. Dr. McFrazier requested that the Council take the policy back to their respective units for comments.

### VI. New Business ~

None

## **Concerns/Questions**

**Add/Drop of Students**  
**Attendance**  
**Withdrawal Policy**  
**Expunging of Records**

### **Add/Drop of Students**

**Ms. Dungey –**  
**Dr. Snead-Greene disseminated a Taskforce on Academic Withdrawal Policy for counciln review.**

**Expunged**  
**Side bars**

**U of Kentucky**  
**Texas A&M – Kingsville**  
**Southern**

**Faculty does not have the autho9rity to cancel class, If class is cancel, how is the class made up.**

**University College – faculty**

**Old Business**

**New Business –**

**Withdrawal of Students and Readmitting**

**Task Force I – Dr. Bell Withdrawal from the University and wshat't the overarching affect is**

**Course Scheduling of classes and faculty schedules. Qudeus said policy – you have to be present four days.for advisement.**

**African American doctoral degree is \dismal low.n In many cases, we do not make 4%. Education degrees seems to be at the highest. The question is what can we do if we are in the business of only concerns of the 1<sup>st</sup> degree students, what do we do admnission. If we ignore issue, it will impact our vision. PV is well located; it has 40 miles from Rice and 30 miles We should communicate with partner schools so that we can find a way to encourage students to go forward. Call a faculty from another school. Female/Male ratio. This issue is in the forefront. Dr. Stanley indicated he is in support; developing a position paper; this council will review it and endorase and send it to the Administration.**

**Business – PhD,. Project**

Dr. McFrazier assigned the Course Inventory Update submitted by Dr. John Attia, College of Engineering to Task Force I for review. This committee is chaired by Dr. Schauer.



Administrative support (attendance)  
**Be consistent with rules and he will support**  
**Adding course to curriculum**  
**Immediate Action (Attendance)**  
**Monitoring of students in classroom**  
**Graduate Students Employment**

**Management orientation for junior faculty**  
**Es**

**Recommendation on a faculty orientation – please outline topics that need to be discussed, a good time in terms of when this should occur.**

**Task Force III – discuss administrative withdrawal of students**  
**From the faculty standpoint – can a faculty drop a student**

**New business**

**Drop # of hours. Forthcoming**

**Create a women's issue class**

**Special topics class**

**Mid-term grades (where are they?)**

**Cy-fair comm. college – been in dialogue w. them. Ask them to take Bachelor of Business Degree –**

**Dr. Shaw – thank you. He welcomed all of you. Adding thanks to Admin. Secretary Delores Hawkins, setting up the room providing the room and tvn., thanked.**

**Not a requirement for hosting.**

**New Chancellor – Dr. McKinney**

**Over at 4:20 p.m.**

**Dr Quddus indicated that the COB would support ?? without coming to the campus. Professor will go and distance education (ttvn) will be used and on-line courses Plan to start in Summer 2007 offering the courses. It has been approved by the Boards of Regents .. Across the system there is no program. He said it' has many positive aspects and serve north west Houston community. More importantly it will help recruit some of their students. A MOU was given to the Board of Regents; and the MOU, which is the language is standard, congtract people review the information and the last information is the detailed information of the degree program and they will take management in MIS Finance.. something they were looking for. Didngt want to duplicate what they have. Right now there is no 4-year program; COB willo have the right to offer a 4-year degree on their campus.**

**Raab – willhelp out statistic for students who are interested in a 4-year degree – stats show 80% of students who are interested in 4-year degrees.**

## Course level

Booker recommends that the prerequisite geog 1113 be eliminated. Hansen seconded effective Summer 2007. Motion carried;

We do expect that when documents come to this office, the protocol has been followed. Go through the department standards; Charging task force to make sure it's

Booker agreed with Dr. Mack..

- A- pulled by higher dean..
- B- College of Business – Task Force

## New Business: Grade Rreplacement discussion

Take back to unit for discussion.

## Old Business

### Update on Withdrawal Policy

## New Bsiness

### **Dr. John Attia, College of Engineering Course Inventory Update – Communication Theory (4003)**

At the request of Dr. Schauer, Dr. Attia was asked to give a report on the Communication Theory course that was being submitted for approval. Dr. Attia stated that the required course was being revised from the fundamentals of analog to digital modulations to be more marketable in the industry of electrical engineering. He indicated that the course had been reviewed and approved by the faculty members and advisory board in the College of Engineering.

**Motion:** Dr. Schauer moved and Ms. Raab seconded the motion that the course, Communication Theory be approved as read with corrections to the course description. The **motion carried unanimously.**

### **Questions/Concerns:**

- ✓ Course Description/Content Concerns
- ✓ The Texas Higher Education Coordinating Board Approval
- ✓ Impact on On-Course and On-Line Degree Audit
- ✓ Dr. McFrazier addressed Dr. Attia and the council to remind them to forward all curriculum changes affecting the catalog to Michelle Davis during the catalog update period.

### **III. Dr. Cheryle Snead-Greene, Chair, Task Force III**

At the request of the Chair, Dr. Cheryle Snead-Greene gave a report on the Academic Withdrawal Policy for the Council to review and discuss. The council deliberated on adding and dropping of

students; attendance issues; expunging of records; and the current withdrawal policy. No decision was made to adopt an Administrative Withdrawal Policy.

**VI. Old Business**

None

**VII. New Business**

None

Mr. Wood indicated that the committee reviewed the submissions and concluded that they were in compliance with what was requested of the UAC Review Task Force. Mr. Wood asked Dr. Kumar to share comments on non-substantive Course Inventory Updates submitted by the Department of Physics. Dr. Kumar was requesting the following approval

Dr. Bailey asked that Mr. Wood give an update on the submissions. Mr. Wood asked Dr. Snead-Greene to give the update. Dr. Snead-Greene indicated that the Developmental Education Program was being revised to better accommodate the transition from TASP to TSI (Texas Success Initiative).

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