



Minutes of the Faculty Senate Meeting

April 22, 2004

W. Banks Building, Room 309

The meeting was **Called to Order** at 4:42 p.m. This action was followed by the **Roll Call**; and the reading of the minutes. A motion was made by Senator Hawkins and seconded by Senator Briggs for the **approval of the minutes of March 2004 Faculty Senate Meeting**, with necessary corrections. The motion was carried.

Senators presents were: Bobby Mixon, Richard Griffin and Ronald Briggs from **Agriculture & Human Sciences**; Barry Norwood and Clarence Talley from **Architecture**; Frank Hawkins, Vera King, Dennis Judd, John Williams, and Evelyn Thornton from **Arts & Sciences**; Mostafa Soliman, Emmanuel Opara and Sudhir Tandon from **Business**; Douglas Butler and Clarissa Booker from **Education**; Cajetan Akujobi, Raghava R. Kommalapati, Kwang Paick and Jianren Zhou from **Engineering**; Margie Landson from **Nursing** and Camille Gibson and Everette Penn from **Juvenile Justice**.

Packet Included:

- ❑ Agenda
- ❑ Minutes of the March 25, 2004 Faculty Senate Meeting
- ❑ E-mail/Memo, to Brenda Anderson, on the proposed Learning Framework Course, from: Betty Adams, Edward Martin, Munir Quddus, M. Moosa Khan (2), Iklhas Sabouni, Walle Engedayehu, Paul Mehta, George Brown, Elizabeth Noel (2), Myma Cintron.
- ❑ Proposed Faculty Pay Rate for Summer 2004
- ❑ Report of the Academic Affairs Committee of the Faculty Senate, to include three proposed new/updated instruments and two sets of resolutions.
- ❑ A Resolution Concerning Faculty Evaluation of Deans and Department Heads

Correspondence

- ❑ Academic Affairs requested feedback from the Faculty Senate on a proposed new course to be added to the Core Curriculum, CUIIN 1013. A overview of “CUIIN 1013 – Learning Framework” course was given. It was agreed that the matter should be sent to the Curriculum Committee for a response prior to providing feedback to Academic Affairs.
- ❑ Proposed Faculty Pay Rate for Summer '04.

Some senators indicated that the matter had been presented in their college as a non-option, as opposed to a proposal for faculty input. Two observations were made: (1) the increase in minimum class was a failure to follow coordinating board guidelines on Class Size; and (2) the rate of pay is less than normal. There too was concern about the criteria for selection of summer faculty. The document provided no explanation for the range in the rate of pay.

In response to the varied concerns, a senator from each college agreed to facilitate a session with

faculty of their college to discuss the proposed pay rate.

Executive Committee Report

The speaker noted that the Faculty Senate Luncheon Meeting with President Wright is scheduled for May 12, 2004; and that the next Faculty Senate Meeting is scheduled for May 6, 2004. During the May 6 meeting, the initial portion of the meeting will be devoted to items needing closure prior to the end of the 2003-2004 Senate Year. The latter portion of this meeting will be devoted to the election of officers for the 2004-2005 Senate Year. Because of conflicting dates, some senators requested that the May 12, 2004 meeting be moved up. The Speaker is to investigate this possibility, but noted other important dates during an earlier time interval and the president's full schedule.

Election of Senators

The Speaker noted that all colleges had completed their elections except Nursing, which is to be completed by the end of the week.

Voting for By-Laws Changes

The senate voted in favor (21-0) of Article F: Officers, to add 'Treasurer' to the list of officers of the faculty senate.

Election of the Nominating Committee

After disseminating the ballots, the house was opened for nominations from the floor. Senator Vera King was nominated by Senator Booker. It was motioned by Hawkins and seconded by Butler that the nomination be closed. The motion was carried. Thus votes for the nominating committee were as follows:

Barry Norwood	19
Bill Orman	18
Vera King	16
Clarence Talley	16
Mostafa Soliman	12
Lee Henderson	12
Bee Jay Freeman	11

Following discussion of how to break the tie between Soliman and Henderson, it was motioned by Senator Hawkins and seconded by Senator Williams, that all seven persons be members of the Nominating Committee. Senator Norwood was named Nominating Committee Chair

Speaker Thornton expressed **thanks to the committees** for their hard work.

Committee Reports

- Senator Gibson gave an updated report for the Faculty Development Committee. The written report included “Faculty Senate Resolution On Faculty Development” (#20304) with the attachment “Proposed Changes in the Faculty Development Leave Section of the Faculty Handbook.” It was motioned, by Senator King and seconded by Senator Hawkins, that Resolution #20304 of the Faculty Development Committee be approved by the Faculty Senate and forwarded to President George Wright, with the changes/addition: “Whereas, we are being evaluated each year and if a favorable rating is received, be it resolved that we not be evaluated the fifth year through post-tenure review.” The motion was carried.
- The “Leadership by Chairperson Rather Than Department Heads” Resolution (#30304) was presented to the faculty senate. It was motioned, by Senator Hawkins and seconded by Senator Penn, that Resolution #30304 be forwarded to President George Wright. The motion was carried.
- **Senator King gave the Academic Affairs Committee Report.** The report included (1) “A Resolution Concerning Faculty Evaluation of Deans and Department Heads” (#40304) and (2) “Resolution for the Periodic and Systematic Evaluation of Academic Administrators” (#50304), with attachments: **three** proposed new or upgraded instruments: (a) an updated and consolidated Performance Expectations/Evaluation Instrument for evaluating department chairs’ faculty function and administrative function, as well as instruments, (b) Faculty Opinion Survey and (c) Majors Opinion Survey, for faculty and majors, respectively, to assess the effectiveness of department chairs. It was noted that the former resolution set forth the need for evaluation of academic administrators, while the latter resolution includes rationale, method, perceived weaknesses in the evaluation system, and the need for a clearer definition of faculty.

It was motioned, by Senator Hawkins and seconded by Senator Talley, that Resolution #40304 be approved and forwarded to President George Wright. The motion was carried. For the motion on Resolution #50304, there was a stated non-readiness and a request to make provisions in the FOS instrument for: (1) open-ended comments about the department head’s-- Strengths, and Weaknesses, and (2) Helpful Suggestions. The Penn State model was presented as a reference. It was further agreed that voting on the support resolution would be postponed until **the May 6, 2004 Senate Meeting, 10:00 a.m., Banks 309**. Senators are to e-mail any problems or suggestions by April 29, 2004.

Capitol Campaign

The Speaker gave another plug for the Capitol Campaign and noted the Make-up Awareness Gathering Meeting, Tuesday, April 27, 2004, 11:00 a.m.

Adjourn

It was motioned by Senator King and Seconded by Senator Hawkins to adjourn at 6:10 p.m.