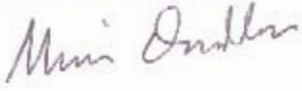




# PRAIRIE VIEW A&M UNIVERSITY

A Member of The Texas A&M University System

TO: Dr. M. McFrazier, Associate Provost and VP for Academic Affairs

FROM: Munir Quddus, Dean College of Business 

SUBJECT: Dr. John Dyck's Credentials as Director Graduate Programs in Business

DATE: August 10, 2009

Dr. John Dyck has served as the Director Graduate Programs in Business since 2004. His contract is for a full-time 12 month appointment as an academic administrator in the COB. His performance is evaluated annually. He reports to the COB Dean and serves on the Leadership Team (Business Council), and represents the COB in the University Graduate Council.

Dr. Dyck has a Ph.D. in industrial psychology with an extensive background in private sector (consulting) and in the academe. Given this during the AACSB (initial) accreditation visit the COB presented his credentials as a "professionally qualified" or PQ faculty who teaches graduate courses in his area of specialization (Human Resources) and administers the Graduate Programs.

As administrator of the Graduate Programs (MBA, MSA) he is in charge of marketing, recruiting, preparing the admission package for the Graduate School, advising students, graduation audits, and manage the program on a day to day basis. He is assisted with a full-time Administrative Assistant, Mrs. Terry Robinson. On matters relating to the MS program in Accounting (MSA), he is assisted by Dr. Brian Lee, Professor of Accounting who serves as the Coordinator of the MSA programs. On the new Online program, and admission matters, he is assisted by Dr. Michael Williams, assistant professor in economics.

Dr. Dyck is the administrative head of the Graduate Programs. He is not responsible for the graduate program curriculum. This is under the preview of the COB Graduate Committee, composed of graduate faculty members, all of whom teach in the two programs. The group elects its chair. The current chair is Dr. Michael Williams, Associate Professor of Economics and Assistant Dean. Other members include, Dr. Samie Robinson (Management), Dr. Venu Balijepally (MIS), Dr. R. Bell (Business communications), Dr. M. Khan (Finance, Department Head, *ex officio*, non voting), Dr. S. Tandon (Marketing, Department Head, *ex officio*, non-voting), and Dr. Dyck (*ex-officio*, non voting). The Graduate Committee makes all decisions regarding new course approvals, new tracks, and other academic and graduate program curriculum related issues.

According to AACSB guidelines, a faculty must be academically qualified (AQ) or professionally qualified (PQ). Dr. Dyck is a professionally qualified faculty given his private sector background in business and management, and his currency in industrial psychology (his license). However, he is has also published, co-authoring two refereed journals



in the past five years. It is not uncommon to have faculty with a background in industrial psychology to teach in business schools. The COB has a well developed procedure for graduate faculty status. The faculty member is nominated by the department head, and the nomination is considered and voted upon by the Graduate Committee. The nominee should not only have a terminal degree, but also be well published in his or her area of teaching. There are three categories – full member, associate member, and special member. Given his professional background, his research and his terminal degree, Dr. Dyck is eligible to teach MBA courses in Human Resource and general management.