

SACS Conference (May 19, 2009)  
DSWBPS – Minutes of Breakout Sessions  
O’Banion New Science Building, Room A103

DSWBPS Faculty Members

Present:

Mike Nojeim – *Facilitator*  
Kenneth Howell – *Recorder*  
Alex Colvin– *Time Keeper*  
Walle Engedayehu  
Bakama BakamaNumé  
Felix O. Chima  
Darron D. Garner  
Ronald Goodwin  
Charles Gear  
Lee A. McGriggs  
Elizabeth A. Martin  
Sarah B. Williams  
Linda Eustace  
Devethia Guillory  
Nathan Mitchell  
Veeda Williams  
Jon Wilson  
Erica Hughes

Absent:

Jackie Burns  
James Jones (Excused)  
Eddie Carder (Excused)  
Kenyatta Phelps (Excused)

Meeting Minutes:

- Meeting convened on time
  
- Mike Nojeim opened the meeting by providing a brief overview of work completed by the Division Strategic Planning Committee/Program Learning & Student Learning Outcomes Committee.
  
- Mike then explained what tasks we needed to accomplish for the Strategic Plan/QEP. The primary task was to transfer the work that the Division Strategic Planning Committee had completed to the new QEP template.

- Because the Division Strategic Planning Committee had accomplished many of the task required to fill in the first few slides, this task became a matter of cutting and pasting the work that was already completed to the new template. The following slides of the template were filled in:
  - o Units Vision
  - o Units Mission
  - o Relation of Unit’s Mission to University’s Mission
  - o Updates to the Division’s Organizational chart
  - o Units Core Values
  
- In each of the slides above the faculty members present were asked to provide feedback on language, content, and scope. Minor changes were made to the Strategic Planning Committee’s original work. Nathan Mitchell reformatted the organizational chart.
  
- The above slides were voted on and approved unanimously by the faculty members present.
  
- Mike then suggested that we move forward—devoting our attention to the G-1 slides.
  
- At this time our Dr. Thomas-Smith joined our meeting. Mike asked two key questions for clarification: (1) Do we need to address slide G-2? Dr. Thomas-Smith replied that we did not; (2) How do we correlate the university goals of 2004 (of which there were 9) with the new university goals (of which there are 10) when the goals are not the same? This was of major concern, considering that the Division’s Strategic Planning Committee had worked extensively on the goals established in Division’s 2004-2008 QEP. Dr. Thomas-Smith informed Mike that the DSWBPS could use the original university goals to complete its task. She commented that we were one of the few departments that had actually completed and followed their Division Strategic Plan during the years between 2004-2008.
  
- The attendees, under Mike’s leadership, then examined the 2004-2008 QEP that Dr. Engedayehu created in 2004.
  
- Mike transferred information from the Division’s Strategic Planning slides that had been created earlier in committee.
  - o During this time the faculty examined each of the Division’s goals, determined if the Division had met their goals, determined if proper documentation was recorded, evaluated the language of the information relating to each goal, and voted to except each slide, and voted on whether the Division should maintain the goal in the future QEP for 2009-2013.
  - o Dr. Williams suggested that additions be made to the goal related to Articulation Agreements.
  - o The only goal that the Division did not want to continue with was the goal related to forming articulation agreements with regional community colleges. The vote

was 8-7 (Dr. Engedayehu being the tie-breaking vote). It was deemed that we did not have the proper resources to fulfill this goal in the future.

- Morning session came to a close and we broke for lunch.
- After returning from lunch, attendees completed the work on the Division's goals (G-1 slides)
- Minor additions were made to the goals, primarily the inclusion of data/assessments related to the Social Work program which the Division's Strategic Planning Committee had overlooked or was unaware that it existed.
- The G-1 slides were completed in rough draft and approved with the understanding that Mike would finalize the language of the slides and send it back to the faculty for final approval.
- The committee then began the process of filling in the G-1-1 slides of the 2009-2013 QEP. The session broke in program groups and filled in the slides according to documented changes that were made to their individual program between the years 2004 and 2008. The documentation used for these changes, primarily included information from the Form A-1 that the programs had filled out prior to the meeting.
- Upon completing the G-1-1 slides, the attendees returned to the central meeting area in the room.
- Mike then suggested that we work on the next slides G-1-2.
  - o We realized that more data would need to be found for this particular slide. Mike and Alex Colvin have been tasked to find what information made be on file in the Social Work program and on file with Tony Adams in the Office of Institutional Research.
- It was determined that Slide H of the 2009-2013 QEP did not apply to our division.
- We proceeded to fill in Slide I of the 2009-2013 QEP. The faculty discussed several ideas for Program changes including the proposal of new degree programs in history, social work, and African American studies. There was discussion on improving service. Several ideas, including but not limited to changes in office hours, academic advising, and the addition of new faculty. These discussions led to the final listing of Profile changes on Slide I of the 2009-2013 QEP.
- With time short, Mike suggested that the faculty members discuss slides K-1 that aligns the Division's Goals to the University's Goal and the TAMUS Imperatives. It was determined that TAMUS Imperative #4 did not apply to our division. It was also determined that members of the Division's Strategic Planning Committee should meet and fill out the K-1 slides and bring them before the faculty for final approval.

- Alex Colvin informed the attendees that we had officially ran out of time.
- The meeting was adjourned.

Minutes prepared by Kenneth W. Howell  
May 21, 2009