



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

April 5, 2007

## PRAIRIE VIEW A&M UNIVERSITY INSTITUTIONAL EFFECTIVENESS COUNCIL

### GUIDE FOR DEVELOPING THE QEP

#### WHAT IS MY RESPONSIBILITY FOR THE QEP?

In order to encourage the broad-based involvement of institutional constituencies in the identification, planning, initiation, implementation, and assessment of the QEP, we are requesting your input at the beginning of the process. As you begin organizing your thinking for participation in the QEP process, please review the University mission statement as noted in the 2005-2007 University Catalog (UG, pp. 24-25). Key components of the University mission include **"...excellence in teaching, research, and service" ... and "relevance in each component of the mission by addressing issues and proposing solutions through programs and services designed to respond to the needs and aspirations of individuals, families, organizations, agencies, schools, and communities – both rural and urban"**. (PVAMU UG Catalog, 2005-07, p. 24)

To order to make operational the mission, the University has identified nine primary goals. The goals emphasize: 1) strengthening the quality of academic programs; 2) improving the academic indicators of the student body; 3) increasing applied and basic research; 4) strengthening environmental health and safety programs on campus; 5) achieving (and maintaining) financial stability; 6) increasing the efficiency of university operations; 7) promoting programs that contribute to student success; 8) strengthening University advancement programs, including fund-raising; and 9) increasing and enhancing the visibility and awareness of the University to the community at large/all stakeholders.

Keeping in mind the mission and goals of the University and the SACS requirements for the QEP, we must: 1) identify and organize key issues that have emerged from institutional assessment, 2) focus our thoughts on STUDENT LEARNING OUTCOMES and THE ENVIRONMENT THAT SUPPORTS STUDENT LEARNING and accomplishment of the mission, 3) demonstrate our capability (resource availability) for completion of the Quality Enhancement Plan (QEP) we define, and 4) identifying a plan for assessment of the effectiveness (did we achieve the goal[s]) of the plan.

**What is My Role?** Your first step in the process of helping to develop the QEP requires identification of a topic (focus) growing out of key issues. As a guide for your input on the selection of a topic, please ask and respond to the following statements:

1. Name up to three environmental factors that positively impact student learning at Prairie View A&M University (PVAMU) and that you believe should be celebrated and supported.
2. Name up to three factors that negatively impact student learning at PVAMU and that you believe need urgent attention and support.
3. For each of the factors cited in item 2 above, describe the strategies you would propose to affect change and thereby improve student learning.
4. For each proposed strategy outlined in item 3 above, describe the evidence that could provide proof that student learning improved.

Please prepare your response in writing to the four identified statements. Limit your response to TWO handwritten or typed pages. You may provide your input via email, U.S. postal mail, hand delivery, or any means you believe appropriate to:

**Donald R. Collins, Ph.D.**

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Please begin providing your input immediately, but note that all responses are due by April 25, 2007. Results will be shared at the May 3, 2007 Town Hall Meeting.

The Institutional Effectiveness Council will review all input. The goal is to identify a priority list of major topics with institution-wide applicability that can be recommended to the University Administration and to the President. Your input is critical to this process.

If you have questions, please contact:

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