

### **Academic Dismissal**

After the second academic suspension, a student will be dismissed from the graduate business program. A dismissed student may request readmission to the program by submitting a written petition to the Director. The petition must identify the problem(s) with the student's past academic performance and steps planned to improve future academic performance. Readmission to the program may be possible, but no specific time for a decision is established.

### **The Two-C Rule**

A maximum of two "C" grades in core courses (or six SCH) will be accepted toward the graduate degree.

### **Repeating a Course ("C" or lower grade)**

A student may petition to retake a course to improve a grade. Courses with a grade of "C" or lower may be repeated only once. The most recent grade is used in calculating the cumulative GPA.

### **TRANSFER CREDIT**

A new student may transfer a maximum of two courses (6 SCH) from an accredited institution by:

1. Submitting an *Approval for Transfer of Credits* form to the Director during the first semester at PVAMU.
2. Submitting a (official catalog) description of the course to the Director.
3. Obtaining written approval for the courses from the Director who will include the transferred hours in the *Graduate Degree Plan*.

A current student in good academic standing may transfer a maximum of six graduate credit hours from an accredited institution by:

1. Attaining degree status and having a cumulative GPA of 3.0 or better.
2. Submitting the official catalog description of the transfer courses to the Director at least four weeks prior to enrollment. A course syllabus may be required.
3. Submission of written approval for the course by the Director prior to enrollment.
4. Earning "B" or better in the course.

The student must request the university where the course was taken to send the official transcript (showing the final grade) to the Director.